



CHARLES C. FOTI, JR.
ATTORNEY GENERAL

State of Louisiana

DEPARTMENT OF JUSTICE

P.O. BOX 94005

BATON ROUGE

70804-9005

FEB 04 2004

Opinion Number 03-0460

Mr. Edward K. Newman, Attorney
Louisiana State Plumbing Board
c/o Robein, Urann & Lurye
P.O. Box 6768
Metairie, LA 70009-6768

90-A Political Subdivisions – Officers, Agents
and Employees
La. R.S. 37:1364

Members of Louisiana State Plumbing Board
must be reimbursed for air travel expenses
when they are required to travel for official
business of the Board.

Dear Mr. Newman:

The Louisiana State Plumbing Board must reimburse its members for travel expenses when they are required to travel for official business of the Board. The member must be reimbursed at the rate set by the Division of Administration for state employees.¹ You question if this includes air travel.

In short, we believe that the members must be reimbursed for air travel. Certainly, all travel expenses must be in connection with official, authorized business of the Board. The Division of Administration, through the Office of State Travel, provides the method and rate of reimbursement for state employees. The 2003-2004 travel guide, published by the Louisiana Office of State Travel, specifically provides for transportation reimbursement, specifically air travel. Reimbursement for the use of a chartered or unchartered, privately-owned aircraft is made at the rate of 32 cents per mile or at the lesser of the state contract rate or coach economy airfare. Commercial air travel is reimbursed at the state contract air rates or at the coach/economy class rates when contract rates are not available. We recommend the Board contact the Office of State Travel for more information and guidance for all travel reimbursements.

With kindest regards,

Yours very truly,

CHARLES C. FOTI, JR.
Attorney General

BY:

TINA VICARI GRANT
Assistant Attorney General

CCF, jr./TVG/dam

¹ La. R.S. 37:1364