



Jeff Landry
Attorney General

State of Louisiana

DEPARTMENT OF JUSTICE
CIVIL DIVISION
P.O. BOX 94005
BATON ROUGE
70804-9005

June 19, 2023
OPINION 23-0035

The Honorable Kesia Lemoine
Mayor
Town of Elton
P.O. Box 27
Elton, La 70532

77 OFFICERS - Local & Municipal, Selection,
Qualifications & Tenure, vacancies

La. R.S. 33:404

The Board of Aldermen of the Town of Elton may not require the Mayor to work a certain number of hours, require a schedule of work hours, or require the Mayor to keep a timesheet and record hours worked.

Dear Mayor Lemoine:

You have requested an opinion regarding the whether an elected mayor has to work a required amount of hours per month and whether an ordinance could be adopted requiring a mayor to work full-time hours.

The mayor of a Lawrason Act municipality, such as the Town of Elton, serves as the chief executive officer of that municipality.¹ As such, the mayor has the authority to "supervise and direct the administration and operation of all municipal departments, offices, and agencies, other than a police department with an elected chief of police, in conformity with ordinances adopted by the board of aldermen."²

The board of alderman may not pass an ordinance that limits the executive authority of the mayor.³ Our office has previously opined that in Lawrason Act municipalities, any ordinance that would interfere with the mayor's right to conduct the daily operations of the municipality is improper.⁴ As an elected official and chief executive officer of the municipality, it is the opinion of this office that the Board of Aldermen may not adopt a resolution requiring the Mayor to keep a time sheet or to record and file the number of hours worked; nor adopt an ordinance requiring the Mayor to work set hours.⁵

If our office can be of any further assistance, please do not hesitate to contact us.

With best regards,

JEFF LANDRY
ATTORNEY GENERAL

BY:

Lauryn A. Sudduth
Lauryn A. Sudduth
Assistant Attorney General

by ATB

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- ¹ La. R.S. 33:362(B).
 - ² La. R.S. 33:404(A)(1).
 - ³ *Id.*
 - ⁴ La. Atty. Gen. Op. Nos. 14-0027, 07-0087, 98-58.
 - ⁵ La. Atty. Gen. Op. No. 14-0027.